

Format for
Project Completion Report of In-House Project Scheme

1. Name of the PI :
2. Name of the Co-PI :
3. Title of the Project :
4. File No. :
5. Date of Sanction :
6. Date of Commencement :
7. Duration of the Project :
8. Objectives of the Project :
9. Date of Completion :
10. Amount Sanctioned :
11. Amount Spent :
12. Details of Expenditure :

A. Non-Recurring:

S. No	Name of equipment procured	Amount in Rupees
1		
2		
3		
Total		

B. Recurring (Consumables, TA, Books and Stationary, Manpower etc.):

S. No	Name of equipment	Amount in Rupees
1		
2		
3		
Total		
Gross Total (A and B)		

13. Whether there is any deviation from the purpose for which grant was released. If so, details of Amount to be given :

14. Has this project augmented the facilities of your Department (If so, please describe in 200 words)

15. Detailed explanation of outcomes of the project (the photos of equipment, xerox copies of quotations, comparative statement, purchase orders, tax invoice, bills, equipment entry in the stock registers, etc to be given in Annexure):

16. List of Publications/patents from the Project:

17. Future Plans for Utilizing the Equipment / Facilities created:

Co-Principal Investigator
(Signature and Seal with date)

Principal Investigator
(Signature and Seal with date)